

301

October 16, 1997

TO: 480/POES Project Manager

FROM: 301/Chief, Systems Review Office

SUBJECT: Appointment of the Review Team for the NOAA-K Pre-Shipments Review

The following personnel are appointed to serve as review team members for the subject review.

William Tallant, Chairman
Jay Garvin
Charles Vanek

Flight Assurance
Flight Assurance
Flight Assurance

James Andary
Martin Davis
Rudolph Larsen
Phillip Sabelhaus

Flight Projects
Flight Projects
Flight Projects
Flight Projects

Dennis Asato
Richard Broderick
John Chitwood
Michael Clark
Richard Freeman
Javier Lecha
Theodore Michalek

Engineering
Engineering
Engineering
Engineering
Engineering
Engineering
Engineering

James O'Neal

NOAA

Travel requests should provide for the following signatures: In block 17, “Requesting Official”, (type) **Mr. William Tallant, Systems Review Manager**, and in addition to your supervisor’s signature. In block 18, “ Authorizing Official”, (type) **Mr. Gustave J. Comeyne, Jr., Chief, Systems Review Office**. Please forward all completed travel requests for signature to Ms. Linda Millsap in building 6, room C3.

In order to avoid delays, please forward all information to your secretary. Also do not send travel orders in the mail.

Upon your return, please provide Mr. Jim Spilman/Code 300 with a copy of your travel voucher after signature by your supervisor. **Please have your supervisor sign the “Approving Official Block 14”.** **Please do not send vouchers to Code 301.**

If there are any questions, please contact Linda Millsap at 6-5649.

Gustave J. Comeyne, Jr.

Review Team Members:

300/Mr. C. Vanek
301/Mr. W. Tallant
302/Mr. J. Garvin
415/Mr. M. Davis
415/Mr. P. Sabelhaus
424/Mr. R. Larsen
430/Mr. J. Andary
430/Mr. Broderick
480/Mr. J. O’Neal
700/Dr. R. Freeman
713/Mr. D. Asato
722/Mr. M. Clark
723/Mr. J. Lecha
724/Mr. T. Michalek

